

**SANTA FE PARK METROPOLITAN DISTRICT NOS. 1-4
JOINT ORGANIZATIONAL MEETING**

Friday, January 28, 2022 at 9:30 a.m. via Teleconference

Ben Both, Director	Term to May 2022
Timothy Westbrook, Director	Term to May 2022
Lillian Cogdal, Director	Term to May 2023
Wendy Cogdal, Director	Term to May 2023
Dillon Cogdal, Director	Term to May 2023

This meeting will be held via Zoom and may be joined using the following link or call-in information:

<https://us06web.zoom.us/j/86556396821?pwd=ODBzUldUQWpSQmlNYmxIbmlod3ArUT09>

Call-in Number: 720-707-2699

Meeting ID: 865 5639 6821

Passcode: 609405

NOTICE OF JOINT ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Consider Election of Officers; President, Secretary, Treasurer
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Ratification of Special District Disclosure Notices Pursuant to § 32-1-809, C.R.S.
 - b. Approval of Joint Resolution Calling May 3, 2022 Regular Election
 - c. Approval of Joint Resolution Designating the Districts’ 24-Hour Posting Location
 - d. Approval of Joint Resolution Adopting the Colorado Special District Records Retention Schedule
 - e. Adoption of Joint Public Records Request Policy
 - f. Approval of Resolutions Adopting Personal Data Privacy Policy
 - g. Consider Approval of Joint Resolution Adopting an Electronic Signature Policy
 - h. Discuss and Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts
7. Legal Matters
 - a. Review Insurance Property and Liability Schedule and Limits
 - i. Discuss BMO Worker’s Compensation Coverage

- b. Discuss and Consider Adoption of 2021 and 2022 Joint Annual Administrative Resolution
 - c. Insurance & Liability
 - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
 - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
 - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - d. Engagement of Consultants
 - i. Consider Approval of Engagement Letters with White Bear Ankele Tanaka & Waldron for Legal Services
 - ii. Consider Approval of Engagement Letter with CliftonLarsonAllen, LLC for Accounting Services
 - e. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with Toll Southwest, LLC
 - f. Other Legal Matters
8. Financial Matters
- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
 - b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
 - c. Public Hearing on 2021 Budget
 - i. Consider Approval of Resolution Adopting the 2021 Budget
 - d. Public Hearing on 2022 Budget
 - i. Consider Approval of Resolution Adopting the 2022 Budget
 - e. Consider Approval of Resolution Approving the Application for Exemption from Audit for the 2021 Fiscal Year
 - f. Other Financial Matters
9. Other Business
10. Adjourn