

**SANTA FE PARK AUTHORITY  
SPECIAL MEETING**

Wednesday, June 28, 2023 at 9:00 a.m. via Teleconference

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Santa Fe Park Metropolitan District No. 1 Representative –	TBD
Santa Fe Park Metropolitan District No. 3 Representative -	TBD

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*This meeting will be held via Zoom and may be joined using the following link or call-in information:*

<https://us06web.zoom.us/j/82039037734?pwd=V2RrZ2pRZ2hOaTNRZ0lCRisyMjhPUT09>

Call-in Number: 720-707-2699

Meeting ID: 820 3903 7734

Passcode: 988428

**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Consider Election of Officers
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
6. Legal Matters
  - a. Consider Adoption of 2023 Annual Administrative Resolution
  - b. Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees
  - c. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule
  - d. Consider Approval of Engagement of White Bear Ankele Tanaka & Waldron as Legal Counsel
  - e. Insurance & Liability
    - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
    - ii. Discuss Insurance Requirements (public official’s liability, general liability, workers’ compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
    - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
  - f. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance)
  - g. Consider Approval of Infrastructure Acquisition and Project Fund Disbursement and Reimbursement Agreement
  - h. Consider Approval of Public Records Request Policy
  - i. Consider Adoption of Resolution Establishing an Electronic Signature Policy

- j. Other Legal Matters
7. Financial Matters
- a. Consider Approval of Engagement Letter with CliftonLarsonAllen, LLP for Accounting Services
  - b. Public Hearing on 2023 Budget
    - i. Consider Approval of Resolution Adopting the 2023 Budget
  - c. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
  - d. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
  - e. Other Financial Matters
8. Debt Matters
- a. Discuss Potential Debt Issuance and Schedule
  - b. Consider Approval of Letter Agreement with D.A. Davidson for Investment Banking Services
  - c. Review Proposals for Municipal Financial Advisor Services and Consider Approval of Engagement Letter with Municipal Advisor
  - d. Consider Approval of Engagement Letter of Ballard Spahr as Bond and Disclosure Counsel
  - e. Consider Approval of Special Disclosure of Costs for Legal Services in Connection with Bonds with White Bear Ankele Tanaka & Waldron
  - f. Consider Approval of Proposal from Zonda Advisory for Market Study
  - g. Other Debt Matters
9. Other Business
10. Adjourn